



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Handicap Accessibility Statement
Call to Order
Invocation
Pledge of Allegiance
Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0218](#) Renee Maxey, Pre-Trial Services Update
Ms. Renee Maxey, Piedmont Court Services, requested to appear before the Board to provide an update on recent notification of Pre-Trial Services monies for Appomattox County. The Commonwealth's Attorney, Darrel Puckett, is prepared to assist with court-related questions that the Board may have.

2. [16-0216](#) Mike Womack, Forest Management Specialist
Mr. Womack, Forest Management Specialist, requested to appear the Board to provide the Department of Forestry's annual report.

3. [16-0224](#) Kelvin Moore, Moore's Architect
Staff was notified by Ms. Annie Trent, Carver-Price Alumni Association, Inc. to add Mr. Kelvin Moore, Moore's Architect, to the agenda. Mr. Moore is prepared to present "proposed" renovation plans for the auditorium in the former Carver-Price High School.
(Please see a copy of the attached Resolution that the Board of Supervisors approved in August 2011)

Documents: [Resolution-Carver Price Legacy Museum.pdf](#)

4. [16-0228](#) Maryanne Freshwater, Victim Witness Advocate
Ms. Freshwater requested to appear before the Board to provide an update on Domestic Violence Awareness Month and request the Board's consideration to adopt the attached Proclamation for Domestic Violence Awareness Month.
Staff Recommendation: To adopt the attached Proclamation for Domestic Violence Awareness Month

Documents: [Proclamation-Domestic Violence Awareness.pdf](#), [Domestic Violence Awareness Month.pdf](#)

PUBLIC HEARING (7:00 PM)

5. [16-0227](#)

VACO/VML Virginia Investment Pool Trust Fund Ordinance

A public hearing has been scheduled by the Board of Supervisors and duly advertised to receive public comment concerning the adoption of an ordinance which would authorize participation by Appomattox County, in the VACO/VML Virginia Investment Pool Trust Fund for the purpose of investing in accordance with Section 2.2-4501 of the Code of Virginia.

Staff Recommendation: The Board's consideration to adopt the ordinance which will enable the Treasurer to invest funds as she deems necessary.

Documents: [Public Hearing - VACO-VML Investment Pool.pdf](#)

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

ACTION ITEMS

6. [16-0205](#)

Heritage & Recreation Trail Phase II

FY 2018 Transportation Alternatives Set-Aside Program Endorsement Resolution

Attached you will find a resolution of support for the grant funding application to apply for the final allotment of funds prior to beginning construction of Phase II of the Heritage and Recreation Trail. This application for Transportation Set-Aside Program funds will be for the final \$109,288. The County's match (20%) would be \$27,322. It is staff's intent to begin engineering this fiscal year, with construction of Phase II beginning in the next fiscal year.

Documents: [Res Trans Alt Application FY2018.pdf](#)

7. [16-0226](#)

Personal Property Tax Relief Resolution

Ms. Alice Gillette, Treasurer requested that the Board approve the attached PPTR Resolution. The tax relief rate for personal use vehicles changed from 34.70% in 2015 to 33.7% for 2016.

Staff Recommends: The Board to approve the attached PPTR Resolution for 2016.

Documents: [Resolution- PPTRA.pdf](#)

8. [16-0225](#)

Request from Pamplin Volunteer Fire Department

Attached for your review is a letter from Mr. Barry VanDerVeer, President, Pamplin Volunteer Fire Department & EMS, requesting the County's consideration to waive any fees related to the permit process for a 12' x 28' metal storage building that will be utilized on the Fire Department's property for storage purposes.

The building permit fee is \$76.50.

Staff recommends: The Board's approval to waive the \$ 76.50 Building Permit fee for the Pamplin Volunteer Fire Department.

Documents: [Pamplin Volunteer Fire Department.pdf](#)

9. [16-0232](#)

Community Block Grant Public Hearing

The County was awarded a \$30,000 Planning Grant in July for the purpose of canvassing and determining the post tornado recovery and rebuilding needs. Region 2000 Local Government Council will act as the Project Manager for this grant and based on the outcome of the Planning Grant assessment, will proceed with the submission of a Community Development Block Grant. Mr. Christie, Executive Director of Region 2000 LGC, requested that the Board schedule two Public Hearings that are a requirement of the application process. The purpose of the

Public Hearing is to provide the citizens of Appomattox County with information concerning the grant and receive comments on how the monies will be utilized. Because of the deadline of the grant submission, Mr. Christie suggested that the Board schedule the **Public Hearings for Thursday, October 6th** and the other will take place at the **October 17th Board meeting**.

Staff Recommends: The Board to schedule Public Hearings to receive comment on the "proposed" CDBG Application for Thursday, October 6th and Monday, October 17th at 7:00 pm.

Documents: [Community Information Meetings.pdf](#)

COMMITTEE APPOINTMENTS

10. [16-0229](#) Central VA ASAP Request

Attached for your review is a letter from Mary Read Gillespie, Executive Director, Central Virginia Alcohol Safety Action Program. Ms. Gillespie is requesting that the Board consider the re-appointment of Mr. W.H. Craft to the VCASA Program Policy Board for another term, September 1, 2106 to August 31, 2019.

Staff Recommends: Ms. Carter is prepared to address the request from Ms. Gillespie, Central Virginia ASAP.

Documents: [Re-appointment to ASAP.pdf](#)

11. [16-0206](#) Re-Appointment to the Board of Zoning Appeals

Mr. Earl Pickett's initial term on the Board of Zoning Appeals has expired. Mr. Pickett has indicated that he is willing to continue serving. Continuing with previous practices, staff is trying to get BZA terms to end at the end of the calendar year. The new term would end December 31, 2021.

If it pleases the Board, an affirmative recommendation to re-appoint Mr. Pickett to the Board of Zoning Appeals will be prepared by staff and forwarded to the Circuit Court Judge for his consideration.

12. [16-0221](#) Department of Social Services

Attached for your review is a letter from Mr. Brad Burdette, Director, Appomattox County Department of Social Services requesting the Board's consideration to reappoint Ms. Rowena Robinson to another term as a member of the Appomattox County Board of Social Services.

Documents: [Appointment to Social Services Board.pdf](#)

13. [16-0223](#) J. Robert Jamerson Memorial Library

Ryan Higginbotham, Library Director notified staff that he received a **Letter of Resignation from Sherry Pugh** (Wreck Island District) who currently serves on the **Library Board of Trustees**. Ms. Pugh is requesting to resign immediately because of family health issues which hinders her time available to serve as a Board member. Ms. Pugh's term expires December 31, 2016.

Staff recommends that the Board consider appointment of a Wreck Island Representative to fill the vacancy on the Library Board of Trustees. This item can be placed on the October agenda or the Board may consider waiting until the December meeting when the new Board appointments will be made.

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to

the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

14. [16-0230](#) Approval of Invoices for Payment
Please review and approve the attached invoices for payment:
- | | |
|--------------------|--------------|
| August 24, 2016 | \$109,911.10 |
| September 7, 2016 | \$ 48,909.59 |
| September 19, 2016 | \$597,097.17 |
- Staff Recommends: Approve invoices as presented for payment.
- Documents: [August 24, 2016 - Invoices.pdf](#), [September 7 2016-Invoices.pdf](#),
[September 19 2016- Invoices.pdf](#)
15. [16-0222](#) Minutes
Please review the following draft minutes for additions corrections or questions:
April 18, 2016 - Work Session
April 18, 2016 - Regular Scheduled Meeting
Documents: [Minutes-Work Session-4-18-2016.pdf](#), [Minutes-Regular Scheduled Meeting 4-18-2016.pdf](#)
16. [16-0207](#) J. Robert Jamerson Memorial Library
Please supplement by consent and appropriate \$1,642.20 to 7301-5840 Special Library Fund.
RE: CarryOver Donations from FY 2016. No new local funds are required.
17. [16-0208](#) Appomattox Public Schools CIP
Please supplement by consent and appropriate \$112,355.40 to 9104-7013 School Capital Projects Fund.
RE: These school projects were approved at the November 2015 Board of Supervisors meeting. Local funds will be appropriated.
18. [16-0209](#) Appomattox County Sheriff's Department
Please supplement by consent and appropriate \$150.00 to 3102-3002 Professional Services.
RE: Reimbursement for Treasurer of Virginia bill. No new local funds are required.
19. [16-0210](#) Appomattox County Sheriff's Department
Please supplement by consent and appropriate \$1,000.00 to 3102-3002 Professional Services.
RE: Partial payment on amount owed from DaPro Systems.
20. [16-0211](#) Animal Control
Please supplement by consent and appropriate \$75.00 to 3501-5804 Donations Only.
RE: No new local funds are required.
21. [16-0212](#) Animal Control

Please supplement by consent and appropriate \$1,400.00 to 3501-5804 Donations Only.
RE: CarryOver funds from FY 2106. No new local funds are required.

22. [16-0213](#)

Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS	\$8,985.21
5301-2006 Group Life	\$ 659.58
5301-2002 ICMA-RC	\$ 258.72

RE: Reimbursement for August 2016 Payroll

23. [16-0214](#)

Dept. of Social Services

Please supplement by consent and appropriate the following:

5301-2002 VRS	\$9,369.03
5301-2006 Group Life	\$ 690.35
5301-2002 ICMA-RC	\$ 305.70

RE: Reimbursement for July 2106 Payroll.

24. [16-0215](#)

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books	\$ 338.50
7301-5401 Office Supplies	\$1,103.35
7301-5840 Special Library Fund	\$ 7.00

RE: No new local funds are required.

25. [16-0217](#)

DMV Grant (Sheriff's Department)

Please supplement by consent and appropriate \$7,467.55 to 3101-1004 DMV Grant.

RE: CarryOver Funds from FY 2106. No new local funds are required.

ITEMS REMOVED FROM CONSENT

REPORTS AND INFORMATIONAL ITEMS

26. [16-0219](#)

Robert E. Lee Soil & Water Conservation District

Attached for your review is a copy of the July 28, 2016 Monthly Board of Directors Meeting of the Robert E. Lee Soil & Water Conservation District.

Documents: [Robert E. Lee Soil & Water Conservation District.pdf](#)

27. [16-0220](#)

Appomattox County Public Schools

Attached for your review is a copy of the August 2016, Month-End Financial Report from Dr. Grasty.

Documents: [ACPS- Financial Report.pdf](#)

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28. [16-0231](#) Appomattox County Public Schools Tour
Dr. Grasty is extending an invitation to the Board to participate in a tour of the school facilities with the Appomattox County School Board on Thursday, September 22nd. Please see the attached invitation.
Documents: [Invitation- Tour of ACPS.pdf](#)
29. [16-0233](#) Letter From Congressman Hurt
Congressman Hurt requested that I share the attached letter with you extending his sincerest appreciation for allowing his office to use the County Administrator's office for use as its meeting space.
Documents: [Letter- Congressman Hurt.pdf](#)

CLOSED SESSION

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

UPCOMING MEETINGS

Wednesday, September 21, 2016 @ 6:00 PM
Joint Meeting with Appomattox Town Council
Museum of the Confederacy
159 Horseshoe Road Appomattox, Virginia

Monday, October 17, 2016 @ 6:30 PM
Regular Scheduled Meeting
Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT